

Telecommunications Cabler Traineeship Position Description

General Information

This position is a minimum 18-month contract, for a government-registered traineeship. Ongoing employment after completion is covered by the Telecommunications Services Award 2010 or it's replacement, and remuneration and basic conditions are included in the award. The traineeship involves on-the-job, classroom and independent study to be completed. Successful completion of the traineeship will see the trainee receive their Certificate III (3) in Data and Voice Communications, ACMA Open Licence, along with Structured, Co-axial and Fibre Optic Cabling Endorsements.

General Objective

The general objective for this position is to train and produce a highly skilled, educated and qualified cabling specialist, who always performs their duties to Aussie Cabling standards. You will be working as a team with a qualified technician so your work objective is to assist and help to improve the productivity of the qualified technician, to complete work more efficiently than the qualified technician would be able to complete alone.

General Tasks and Duties

Most tasks are to be completed away from the office, and often in other business premises or customers' residential homes. The general tasks of this position include but are not limited to:

Task	Frequency
Online study, completed in trainee's own time	R
Learn cabling skills through observation and interaction with licenced technician	D
Assist licenced technician as directed by licenced technician	D
Fetch tools and equipment and pack them away as directed by licenced technician	D
Clean up site, including vacuuming site, packing away / securing tools and equipment / cleaning up, including vacuuming	D
Climbing through ceiling spaces, on top of rooves, through floor spaces as directed by licenced technician, to inspect existing cabling or install new cabling.	D
Assist with placing, pulling, running cable as directed by licenced technician	D
Assist with customer service as directed by licenced technician	R
Administration duties	F
Practice of cabling skills as directed by licenced technician	R
Attend and participate in business networking meetings – This starts off as occasionally, but has the potential to grow to a weekly task	R
Classroom studies as required by training partners	O
Any other duties as directed	O

- Key – D = Daily; W = weekly; F = fortnightly; R = regularly O = occasionally



Selection Criteria

Essential

These criteria are essential and must have all of these to be eligible for this traineeship:

- Very strong work ethic with a professional work attitude
- Punctual and honest
- Able to listen and follow instructions
- Studious and willing to listen and learn from mistakes
- Able to take feedback
- White Card
- Manual 'c' class driver's licence and their own reliable vehicle
- Be an Australian Citizen or an Australian Permanent Resident
- A National Police Clearance, not more than 3 months old at the trainee's start date.
- Be fit and healthy, and able to complete the work
- Passion for all types of cabling and the desire to make Telecommunications cabling their long term career choice
- Secondary education

Desirable

These criteria are considered highly desirable and will be used to determine the best candidate

- Common sense approach to safety, the ability to spot hazards and respond appropriately
- Good communication skills, customer service skills and conflict resolution skills
- Previous trade experience, for example:
 - Experience with tools
 - Experience working in ceiling spaces, under floor spaces and/or on top of roofs
 - Experience in the construction industry or any other trade